



JOINT LEADERSHIP DEVELOPMENT CONFERENCE

CONFERENCE CODE OF CONDUCT

Listed below are conduct rules of the Joint Leadership Development Conference

1. Participants shall behave in a courteous and respectful manner and refrain from using language and displaying actions that might bring discredit upon themselves, their school, or their student organization. Conduct that is not conducive to an educational atmosphere will not be tolerated. Such conduct includes, but is not limited to, actions disrupting a businesslike atmosphere, association with non-conference individuals, or activities that endanger self or others.
2. Participants shall keep their advisors informed of activities and whereabouts **AT ALL TIMES**. Accidents, injuries, or illnesses must be reported to the local or state advisor immediately. Chapter advisors are responsible for their own students.
3. No alcoholic beverages or narcotics of any form shall be possessed at any time, under any circumstances. Use or possession of such substances may subject the member to criminal prosecution.
4. Conference members are guests of hotels and/or convention properties and must not deface or destroy property. Do not throw **ANYTHING** out of the windows or over balconies. All trash (this includes pizza boxes, bottles, cans, etc.) must be placed in the proper receptacles and **NOT** left on guest or meeting room floors. The individual or responsible chapter will pay for any damages to any hotels and/or convention properties.
5. Local advisors are responsible for the supervision of member conduct. Members who disregard the Code of Conduct will be subject to disciplinary action and can be sent home at their own expense. Parents will be notified.
6. Individuals are responsible for their actions and will be accountable for misconduct.
7. *Abide by the following dress code:*
Gentlemen: Collared shirt with slacks and appropriate shoes.
Ladies: Dress blouse with either slacks or skirts (appropriate length) and appropriate shoes.

INAPPROPRIATE DRESS: Tank tops, mid-riff tops, t-shirt with suggestive words or pictures, denim pants or skirts, mini-skirts, shorts, overalls, tennis shoes, sandals, and/or mules.



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CONFERENCE/HOTEL ETIQUETTE

There are several points to remember that will make the conference much more pleasant for all participants.

1. **Be considerate!** Use indoor voices. Remember that there are guests other than CTSO members in the hotel. A loud conversation in the hallway or lobby or loud music from your guest room may be annoying to other hotel guests.
2. **Be on time!** Use your conference program guide to select workshops you are interested in attending. Be respectful of the presenter and **stay for the entire session.**
3. **Be prepared!** Bring a pen and paper to the workshops to take notes. Take notes so that you may take the information back to your local chapter and put it into action.
4. **Be a good leader!** Dress professionally for all workshops and general sessions. **Never be in the hallways or lobby areas in your swimwear, bare feet, or pajamas and slippers.** Always observe curfew!
5. **Be respectful!** Give your full attention to the presenter or speaker. Limit your side conversations until after the workshop or general session is over. **Always remain in your seat for the entire workshop or general session, unless otherwise instructed.**
6. **Be friendly!** A primary goal of attending a conference, other than attending exciting workshops, is to get to know CTSO members from across the state. Learn to network and make new friends.
7. **Be attentive!** Turn off all electronic devices (cell phones, radios, games, cd players, etc.) during the conference.

"I fully understand the Conference Code of Conduct and Dress Code and agree to comply with these guidelines. Furthermore, I am aware of the consequences that will result from violation of any of the above guidelines."

Member Signature

Date

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I have read and fully understand the Conference Code of Conduct and Dress Code and agree to help enforce these guidelines.

Advisor

Date



2012 JOINT LEADERSHIP DEVELOPMENT CONFERENCE

REQUEST FOR SPECIAL SERVICES

Please complete the following information for any student requiring special services in order to participate in the Joint Leadership Development Conference.

SCHOOL: _____

ADVISOR: _____ **PHONE:** _____

FAX: _____ **E-MAIL:** _____

STUDENT: _____ **MEMBER:** _____

SPECIAL NEEDS: _____

I certify that the above special needs identified for _____, is in compliance with the Individualized Education Program (IEP) on file for this student. The student will have the opportunity to participate in nonacademic/extracurricular activities with his/her non-disabled peers.

Yes, without support.

Yes, with support.

Describe support as identified on the student's IEP: _____

Advisor Signature: _____

Date: _____



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**PLEASE RETURN YOUR SIGNED PHOTO CONSENT FORM
FOR EACH STUDENT ATTENDING JLDC**

CONSENT AND RELEASE-MINOR

(Print Student's Name)

I hereby grant consent, authority, and permission to

_____.

and to those acting with the authority of that organization, to use, reuse, publish, republish, the name, statements or comments, likeness, picture, photographic image, or videotape or electronic image, or videotape or electronic image of the minor (under the age of 19 years) below, in whole or in part, or composite or distorted, without restriction as to changes or alterations, without prior approval, in conjunction with original or reproductions in color or otherwise, in printed or electronic form, made though any medium or media, for illustration, promotion, advertising, trade, or any other purpose whatsoever.

I understand and agree that I will not receive any compensation for the use consented to herein. I hereby release, and discharge all persons acting under the consent granted above from all liability, cause of action or claim civil or criminal, by virtue of any distorted or use, intentional or otherwise, that may occur or produced in the taking or subsequent processing or publication of my name, statements, comments, or the images covered herein.

I hereby warrant that I am of legal age and have the right to contract, consent, or grant release for the minor in the above regard. I also warrant that I have read the above consent and release, prior to its execution, and that I am fully familiar with the contents thereof. This consent and release shall be binding upon me, my heirs, legal representatives and assigns.

SIGNATURE OF WITNESS

DATE

PARENT/GUARDIAN/CUSTODIAN

SIGNATURE

DATE

MINOR

DATE